

Manage Your Account

Once a DS Logon ID account is established, certain aspects of the account may be managed, including:

- Contact Information (premium account holders only)
- Personal Image
- Challenge Questions
- Relationships

Please note that the appearance of the screens shown here may vary based on the manner in which DS Logon is accessed; the procedure, however, remains the same.

Manage Contact Information

1 From the DS Logon **Welcome** screen, click **Manage Contact Information**. The **DEERS Address Update** window appears.

Welcome James Armstrong

1 From the DS Logon **Welcome** screen, click **Manage Contact Information**. The **DEERS Address Update** window appears.

2 Review the **Self-Service Consent to Monitor (CtM) Banner** and click **OK**. The **Address Update** window appears.

DEERS Address Update

Self-Service Consent to Monitor [CtM] Banner

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG beneficiary self-service-authorized use only.

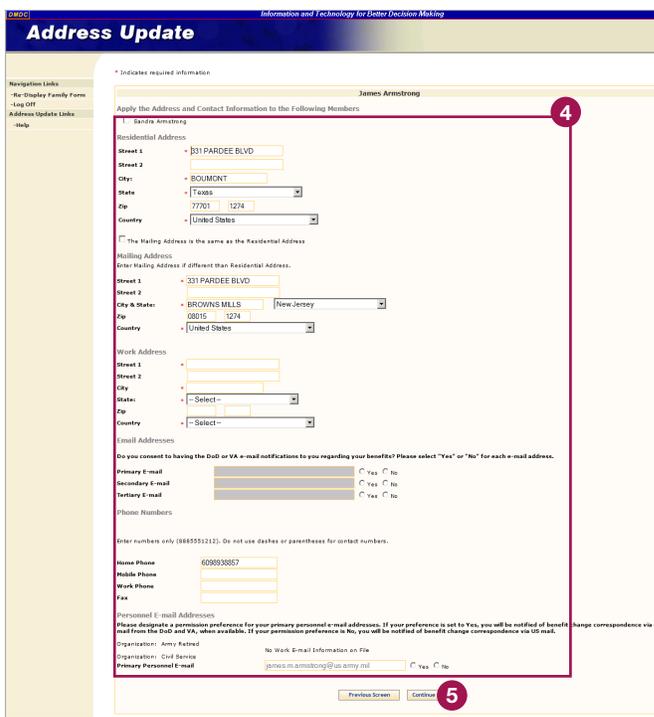
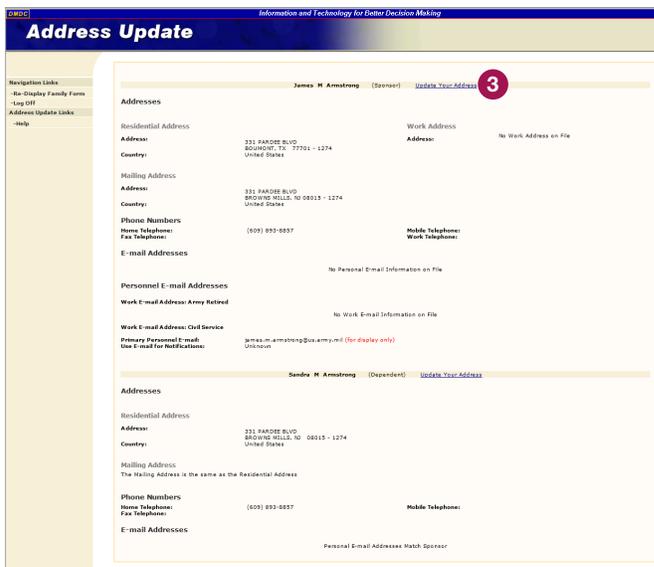
By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- While all personal identifying information (PII) data stored on this IS is protected under the Privacy Act of 1974, all communications using this IS, and the data captured to support this IS, are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

2 OK

Manage Contact Information

- 3 Click **Update Your Address**.
- 4 Enter your updated address information.
- 5 Click **Continue**. A confirmation message appears stating that your address will be updated in the Defense Enrollment Eligibility Registration System (DEERS).



Manage Personal Image

1 From the DS Logon **Welcome** screen, click **Manage Personal Image**. The **Select Personal Image** screen appears.

2 Click the radio button underneath the image you wish to have associated with your account.

3 Enter in the text box a **Personal Image Phrase** that will appear, along with your chosen image, when you log in to your account.

4 Click **Save**. The **Welcome** screen appears displaying your new personal image and phrase.

Welcome James Armstrong

?

You may view and manage your account information, or check any messages that we send to you. If you see any issues with your current information listed and you are unable to make the changes within this system, then please contact system administration.

Please check the [About DS Logon](#) for more information.

Profile Messages (0)

Your personalized account settings are detailed here. You may modify these settings as needed by simply following any of the provided links below.

DS Logon
[Deactivate My Account](#)
[Upgrade My Account](#)
[Reset Password](#)

Contact Information
 331 PARDEE BLVD
 BROWNS MILLS, NJ 08015
[Manage Contact Information](#)

Personal Image
 Time to ski

 1 [Manage Personal Image](#)

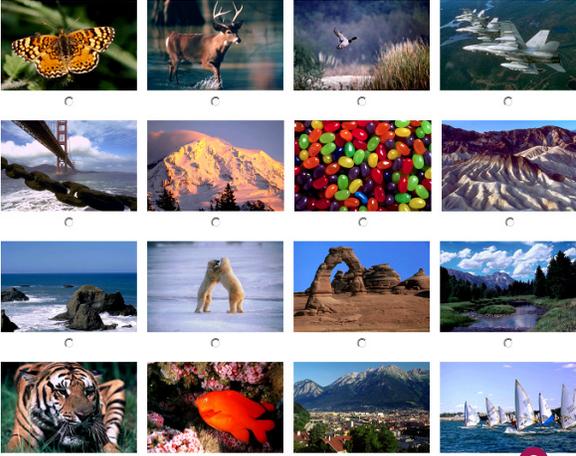
Challenge Questions
 What school did you attend for kindergarten?
 What was the make (Chevy, Ford, Honda, etc.) of your first car?
 What is the name of your first girlfriend or boyfriend?
 What was the name of your first pet?
 In what year was your mother born?
[Manage Challenge Questions](#)

Select Personal Image

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Select one image and create a phrase. The image and phrase are used to personalize and identify your account. When you log into your account, make sure you see both the image and the phrase to ensure safety.

Please check the [About DS Logon](#) for more information.



The personal image phrase may be up to 50 characters long.

Personal Image Phrase
 [Sailing takes me away] 3

4 Save Cancel

Manage Challenge Questions

1 From the DS Logon **Welcome** screen, click **Manage Challenge Questions**. The **Select Challenge Questions** screen appears.

2 Answer at least five challenge questions.

3 Click **Save**. The **Welcome** screen appears displaying your questions.

Welcome James Armstrong

1 From the DS Logon **Welcome** screen, click **Manage Challenge Questions**. The **Select Challenge Questions** screen appears.

Select Challenge Questions

2 Answer at least five challenge questions.

3 Click **Save**. The **Welcome** screen appears displaying your questions.

Manage Relationships (Premium Account Only)

1 From the DS Logon **Welcome** screen, click **Manage Relationships**. The **Manage Relationships** screen appears.

2 Click **Add Permission** under the type of permission you wish to grant. The names of available family members appear.

TIP: There are three types of permissions.

3 Click the radio button next to the appropriate person's name.

4 Click **Next**.

Manage Relationships (Premium Account Only)

- 5 Choose the **Permission** type from the drop-down menu.
- 6 Enter the dates during which the permission will apply in the **Begin Date** and **End Date** text boxes.
- 7 Click **Save**. The screen updates to display changes.
- 8 Click **Edit** to modify established permissions.

Manage Relationships

There are currently three types of relationships and corresponding permissions that are managed within our system:

People I Can Act On
Typically family members who have explicitly assigned a permission to you.

People Who Can Act On My Behalf
List of people who have permissions over you and can act on your behalf.

People My Spouse Can Act On
Permissions that you have specifically created and assigned to your spouse (if applicable).

For more information about permissions available click [About Permissions](#)
Please check the [About DS Logon](#) for more information.

Sandra M Armstrong

Relationship
FAMILY

Permission
Clinical 5

Begin Date (e.g. mm/dd/yyyy)
01/10/2012 6

End Date (e.g. mm/dd/yyyy)
01/10/2013

7 Save Back

Manage Relationships

There are currently three types of relationships and corresponding permissions that are managed within our system:

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List of people who have permissions over you and can act on your behalf.

People My Spouse Can Act On
Permissions that you have specifically created and assigned to your spouse (if applicable).

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People I Can Act On

Name	Relationship	Permission	Begin Date	End Date
Sandra Armstrong	Family	Clinical	Jan 10, 2012	Jan 10, 2013

8 [Edit](#)

[Add Permission](#)

People My Spouse Can Act On

Name	Relationship	Permission	Begin Date	End Date
James Armstrong	Family	Clinical	Jan 10, 2012	Jan 10, 2013

[Cancel](#)